Bonneville County Library District **APPROVED** Budget FY 2025

Revenue		Expenses	
Household Fee	$1,300,000.00	Administrative & Professional Services	$22,000.00
Donations	$2,000.00	Collection & Circulation Expenses	$290,000.00
Grants	$25,000.00	Furniture & Fixtures	$5,000.00
Interest Income	$12,000.00	Grants Expenditures	$25,000.00
Other Income	$3,000.00	Insurance	$10,000.00
		Miscellaneous	$2,000.00
		Office Supplies	$2,000.00
		Payroll Expenses	$679,000.00
		Programs	$30,000.00
		Rent	$215,000.00
		Utilities	$12,000.00
		Contingency	$50,000.00
Total Revenue	$1,342,000.00	Total Expenses	$1,342,000.00

Bonneville County Library District Budget FY 2024

Revenue		Expenses	
Household Fee	$1,250,000.00	Administrative Expenses	$6,200.00
Donations	$3,000.00	Circulation Expenses	$45,600.00
Grants	$20,000.00	Collection & Service Expenses	$240,000.00
Interest Income	$4,800.00	Furniture & Fixtures	$12,000.00
Other Income	$900.00	Grants Expense	$20,000.00
		Insurance	$6,342.00
		Miscellaneous	$1,338.00
		Office Supplies	$4,800.00
		Payroll Expenses	$660,000.00
		Professional Fees	$7,200.00
		Program Services	$28,800.00
		Rent	$182,400.00
		Utilities	$14,020.00
		Contingency	$50,000.00
Total Revenue	$1,278,700.00	Total Expenses	$1,278,700.00

Karen Harris

Bonneville County Library District

Minutes of the Bonneville County Library District Budget Hearing August 8, 2024

Called to order at 1:03 pm by Board Chair Karen Harris

Present: Karen Harris, Rebecca Blackson, Jenni Cragun, Library Director Michelle Tolman, and District Clerk Myra Judkins. Debra Haacke and Jennifer Crofts were excused. There were no members of the public in attendance.

The minutes from the previous meeting July 18th were removed from the consent agenda to make changes.

On motions duly made and seconded after due deliberation, the following resolutions passed:

RESOLVED, that the consent agenda was approved. The consent agenda included: the financial report for July and the clerk hours reports for July. (Jenni motioned, Rebecca seconded.)

RESOLVED, that the minutes from the previous meeting July 18th were approved with the proposed change. (Rebecca motioned, Jenni seconded.)

There was no public comment on the budget.

On motions duly made and seconded after due deliberation, the following resolutions passed:

RESOLVED, that the proposed budget for the 2025 fiscal year be adopted as revised to include additional income from household fees which was then divided into several expense categories. (Rebecca motioned, Jenni seconded.)

RESOLVED, that the Request for Reconsideration and Relocation of Library Materials Form be revised as suggested. (Rebecca motioned, Jenni seconded.)

RESOLVED, that the Records Retention Policy be revised pending approval by legal counsel. (Jenni motioned, Rebecca seconded.)

RESOLVED, that the Circulation Policy include clarification that reference materials are not for checkout. (Jenni motioned, Rebecca seconded.)

The Device Borrowing Policy will be revisited in two or three months.

Michelle reported that July was very busy as the branches continued to offer Dungeons and Dragons, crochet classes, English and Spanish classes, Hobby board game days, Creative Art Journals, and story times. Progress has been made in expanding computer and device education for beginners and beyond. STEAM classes focused on art, technology, coding, exploration and more. Summer reading has been full of activities and an exciting number of patrons have been sticking with their reading goals right up to the end. The last day to pick up prizes is August 10th, and final statistics are highly anticipated. On July 25th, Tarzan, Jane, and Kala came from the Ammon Arts Community Theatre to a fantastic story time where they each read stories in character and Kala sang "You'll Be in My Heart" to the kids. On July 31st, the library celebrated Harry Potter's birthday with incredible decorations, photo ops, the Sorting Hat,

wand making, an intense trivia challenge, and a costume contest for the best Harry, best Hermione, best Ron, and best secondary characters.

There was no Friends of the Library report nor any public comment.

The next meeting will be held Thursday, September 12th, 2024 at 1:00 pm at the Ammon Branch, 3015 S 25th East, Ammon, ID 83406.

The Ucon Branch Grand Opening will be September 7th, 2024 at 10:00 am.

The meeting was adjourned at 2:02 pm by unanimous vote. (Rebecca motioned, Jenni seconded.)

Karen Harris

Myra Hollis